

**Date:** 02/16/2022  
**Location:** Teams meeting

**Attendees:** Allison Sickels, Eric Doll, Jackie Sapaugh, Jasmin Volkel, Jenn Von Egidy, Kathy Johnson, Liz Lobaton, Thurston Alexander-Smith, Vanessa Kopp, Emily Downing, Tina Harvey

**Topics:** Welcome new members, Tina and Frank  
HMIS Migration Update  
Federal Reporting Calendar  
Point-in-Time Count  
Longitudinal System Analysis  
System Performance Measures

**Welcome**  
**HMIS Migration Update**

DAC welcomed new members Tina Harvey and Frank Baldiga. The Bitfocus legal team is reviewing the contract now. Goal is to have a signed contract in next couple of weeks. MCAH, current HMIS lead, submitted a “severance report” request from WellSky. This report will contain Wake data. Once received, the Partnership HMIS team will begin the quality assurance process with the guidance of HUD HMIS TA, WellSky, Bitfocus, and the DAC.

**Federal Reporting**

DAC reviewed the federal reporting calendar. This will be a standing agenda item.

**Point-in-Time Count**

The unsheltered PIT count occurred on Jan 26 with additional counting occurring at encampments or service sites through Jan 29. Conversation around the role of the DAC with PIT and other federal reporting. DAC reviewed some of the preliminary data. Set to review the final PIT data prior to submission in April/May. Deadline TBA.

**Longitudinal System Analysis**

Looks at CoC’s annual data and how people experience the homelessness system. Latest data covers October 2020 to September 2021. The LSA report was submitted on February 18<sup>th</sup> by the HUD deadline.

**System Performance Measures**

HMIS team is working on those corrections now to meet HUD deadline of February 28<sup>th</sup>.

**Meeting change**

DAC meetings will move from 3<sup>rd</sup> to 1<sup>st</sup> Wednesday of the month, next meeting March 16<sup>th</sup> at 10 am.

**Next meeting Wed. March 16th, 10AM**