

<b>Wake County CoC Governance Board Meeting</b>		
<b>MINUTES</b>	<b>Date:</b> 11/18/2021	<b>Time:</b> 11:00-12:15 PM EST
<b>Topic:</b>	Governance Items, Committee & Workgroup Updates, Partnership Updates, Community Actions	
<b>Location:</b>	Virtual – Microsoft Teams	
<b>Facilitator:</b>	Marni Cahill, CoC Board Chair	
<b>Board Members Attendance:</b>	Allison Strickland, Ann Oshel, Barkley Sample, David Harris, Edward Barberio, Katie Gonzalez, Kathy Johnson, Lamont Taylor, Michelle Mazingo, Priscilla Batts, Rick Miller-Haraway, Wendy Clark, Natalie Mabon, Denis Elliott, Mary Mosley, Nicole Wilson, John Niffenegger	
<b>Interested Parties Attendance:</b>	Thurston Alexander-Smith, Nikki McIntyre, Arlene Smith, Darlene McClain, Seaira Green, Amanda Renfroe, Vanessa Kopp, Lakeisha George, Stephen Gruver, Danielle Butler, Diane Cilento, Frank Baldiga, Takiyah Knight, Tosharia Brown, Cecile Williams, Jacqueline Sapaugh, Nichele Wilson, Paige Felton, Scott Ferris, Shawn Walker, Sophia Sibert	
<b>Raleigh Wake Partnership to End and Prevent Homelessness:</b>	Jenn Von Egidy, Jasmin Volkel, Allison Sickels, Eric Doll, Kim Crawford, Megan Soros, Thadeous Carr	

<b>Agenda</b>	
1	<p>Welcome, Roll Call, Consent Agenda</p> <ul style="list-style-type: none"> <li>The consent agenda and all governance items are posted in the <a href="#">Pre-Meeting Packet</a>. The consent agenda passed by unanimous consent.</li> </ul>
2	<p>Governance Items</p> <ul style="list-style-type: none"> <li>Amend Allison Sickels to Allison Strickland</li> <li>Meeting minutes pass by general consent</li> <li>HMIS Transition <ul style="list-style-type: none"> <li>DAC met on November 17<sup>th</sup> to discuss the HMIS transition</li> <li>2 recommendations: <ul style="list-style-type: none"> <li>Move forward with the HMIS software transition</li> <li>Move forward with Raleigh/Wake CoC becoming our own HMIS lead</li> </ul> </li> <li>Ann asks when the transition would take place and asks about cost differences. Vanessa says the transition will take place January 2022 and be done by June 2022. Kim clarifies that the software transition will be funded with ESG SV dollars. Kim anticipates that the overall transition will be about \$300,000. The annual renewal is expected to stay around the same cost of \$55-75,000 not including staff. There is a possibility that cost will decrease without having a middleman, Kim states.</li> <li>Kathy asks for clarification on timeline and if all agencies would be using the new system by July 1, 2022. Is there an alternate date in case we do not make that date? Vanessa answers that this is the ideal start time and that an alternate date should not have a large effect.</li> <li>The motion to approve the recommendations as stated on the slides have passed with unanimous consent.</li> <li>Kim makes a point of clarification that the NC HMIS committee meets every month and at the next meeting the Partnership will provide their intent to leave the NC HMIS/MCAH group on July 1, 2022.</li> </ul> </li> </ul>
3	<p>Committee &amp; Workgroup Reports</p> <ul style="list-style-type: none"> <li>Point-In-Time Workgroup <ul style="list-style-type: none"> <li>Point in Time Count is set for Wednesday, January 26, 2022</li> </ul> </li> </ul>

- The Street Outreach Workgroup assisted with identifying locations for PIT count outside of City of Raleigh
- PIT workgroup meets next on November 22nd at noon
- Policies & Procedures Workgroup
  - Policy and Procedures Workgroup is reviewing the Coordinated Access Policies and Procedures
    - Compliance with HUD regulations
    - Flexibility to meet our system's demands and capacity
    - Feedback from listening session
  - David provides reminder that PIT group did some working identifying agencies at workgroup
- Data Advisory Committee
  - Met on November 17<sup>th</sup>
  - CoC data quality was discussed
  - Committee decided to review data monthly by agency and by project type (ES, TH, SO, HP, RRH, PSH) for timeliness, completeness, and accuracy
    - Use the Annual Performance Report (APR) to review timeliness and accuracy
    - Use data completeness report Card (DR)
    - Overall looking at missing data and will share this data on a monthly basis
- Funding Review Committee
  - FRC received 2 appeals
    - CASA – Families at Home (fully reallocated)
    - Wake Co. Human Services – Wake Rental Assistance (Partial Reallocation)
  - FRC reviewed appeal letters and all materials related to the appeal
    - Appeals did not provide information that changed the FRC's recommendation for reallocation
    - Determined to uphold the Ranked List of Projects
  - EHV Workgroup
    - Continues to meet every other Tuesday
    - EHV referred clients are being entered into HMIS
    - 1 EHV recipient has been housed and a few others are very close to being housed
  - Street Outreach Workgroup
    - Encampment Policy: Draft completed and handed over to the city of Raleigh for further development
    - Point in Time Count: Street outreach agencies provided locations of engagement for PIT week
    - GIS Mapping: Wake County is setting up a demo of an app for SO agencies to track encampment and organize engagement.
  - White Flag Workgroup
    - White Flag declared last Saturday Night and Monday Night:
      - Salvation Army – families
      - Healing Transitions – single women
      - St. John's – all other demographics
    - Kim shared that a total of about 100 families were at these locations for both nights
    - Data Entry – HMIS Help Desk has created a "How To" document
    - Marketing and PR – White Flag declarations will be made every Friday for the following week (Monday-Sunday)
    - Budget – We still have no contracts (funding) for White Flag. Already are experiencing supply issues
  - Anticipated Winter #s:
    - Men – 70
    - Women – 25

	<ul style="list-style-type: none"> <li>○ Families- 35-40</li> <li>● Operations to be handled by St. John’s MCC: <ul style="list-style-type: none"> <li>○ Staffing, food cleaning, etc.</li> </ul> </li> <li>● Temporary sites: <ul style="list-style-type: none"> <li>○ Salvation Army – families</li> <li>○ Urban Ministries – single women</li> <li>○ St. John’s – all other demographics</li> </ul> </li> <li>● Severe Weather Emergency “White Flag” Policies and Procedures updated and will be posted on the website.</li> <li>● These are temporary sites until January 1<sup>st</sup> when salvation army will drop off and the main sites will be Urban Ministries and St. John’s.</li> <li>● White flag has been declared Friday the 19<sup>th</sup>, Saturday the 20<sup>th</sup>, Monday the 22<sup>nd</sup> and Tuesday the 23<sup>rd</sup>.</li> </ul>
2	Partnership/CoC Lead Updates <ul style="list-style-type: none"> <li>- CoC Collaborative Application <ul style="list-style-type: none"> <li>● CoC consolidated application submitted on November 14, 2021</li> <li>● Expect to receive notice of awards in early 2022</li> </ul> </li> <li>- HMIS Updates <ul style="list-style-type: none"> <li>● Sharing QSOBAA sent out the week of September 27<sup>th</sup> <ul style="list-style-type: none"> <li>○ Two-way sharing agreement has been signed</li> <li>○ One-way sharing agreement expired prior to all agencies signing and had to be re-sent. Currently at 16/22 signatures.</li> <li>○ HMIS licenses are at 198, HMIS team requested 20 additional licenses from MCAH</li> <li>○ Vanessa asks what the data collection expectations are for White Flag and Eric states that it is expected there is a complete and accurate entry each White Flag night</li> </ul> </li> </ul> </li> <li>- Access Hub Updates <ul style="list-style-type: none"> <li>● Referrals/Prevention <ul style="list-style-type: none"> <li>○ Agencies are asking for no more referrals as they do not have the capacity. Do not have a process in place to be able to stop referrals.</li> </ul> </li> </ul> </li> <li>- HUD “Urgent Citizen Complaint” <ul style="list-style-type: none"> <li>● Notified on Monday November 15<sup>th</sup> of complaint of discrimination from the White House, Congressional office, and HUD OIG</li> <li>● Details unknown, except that the allegation is that this family was discriminated against because the family composition is male HH with son</li> <li>● HUD Greensboro Office is investigating. Has requested, from the CoC, for the last 3 CoC fiscal years (2018-2020): Due November 16, 2021 <ul style="list-style-type: none"> <li>○ Coordinated Entry Policy and Procedures</li> <li>○ CoC Antidiscrimination Policy and Procedures/Grievance Policy</li> <li>○ Program Operations Manual/Program Policy &amp; Procedures</li> <li>○ Kim states that many of these policies and procedures were several years old. Recommends that they be looked at and updated if necessary.</li> </ul> </li> <li>● Natalie asks what level of oversight/monitoring over the programs that we do fund. Kim states that the partnership does some random monitoring of ESG programs</li> </ul> </li> </ul>
3	Community Actions & Updates <ul style="list-style-type: none"> <li>● Vanessa shares that the county approved 10.5 million to the housing department. Vanessa discusses listening session that is being held 11/18 at 1pm.</li> <li>● Jenn announces that Eric Doll will be the new CoC coordinator</li> </ul>
4	Adjourn

**Next CoC Governance Board meeting:**

12/16/2021 11:00-12:15 P.M.