



# Wake County CoC Governance Board

## Pre-Meeting Packet

January 27, 2022

### Contents

<b>SECTION I. CONSENT AGENDA .....</b>	<b>2</b>
DECEMBER 16, 2021 GOVERNANCE BOARD MINUTES.....	2
<b>SECTION II. BOARD MEETING SUPPORTING MATERIALS .....</b>	<b>4</b>
COC GOVERNANCE BOARD MEETING MATERIALS.....	4
HMIS SOFTWARE.....	4
<b>SECTION III. GENERAL UPDATES.....</b>	<b>5</b>
DATA ADVISORY COMMITTEE .....	5
<i>January 19, 2021</i> .....	5
PIT WORKGROUP.....	6
EHV WORKGROUP .....	6
<i>January 25, 2022</i> .....	6

## Section I. Consent Agenda

Consent agenda items are voted on as a package. Any Board Member may request to move an item off the consent agenda to be more thoroughly considered. Any such items will be discussed as a regular agenda item at the next Board Meeting.

The following will be voted on at this month's CoC Governance Board meeting:

### December 16, 2021 Governance Board Minutes

Posted here: <https://wakecoc.org/governing-board/>

#### Wake CoC Governance Board Meeting

Dec. 16<sup>th</sup>, 2021

**Board Members Present:** Allison Strickland, Decorba White, Denis Elliot, Edward Barberio, Kathy Johnson, Jackie Jordan, John Niffenegger, Michelle Mozingo, Natalie Mabon, Nicole Wilson, Priscilla Batts, Barkley Sample

**Board Members Absent:** Ann Oshel, Chandra Hyacinth, Katie Gonzalez, Stephen Gruver, Wendy Clark, Kelsey Mosley

**Raleigh Wake Partnership Staff Present:** Kim Crawford, Jenn Von Egidy, Allison Sickels, Jasmin Volkel, Eric Doll

**Interested Parties Present:** Arlene Smith, Wendy Clark, Danielle Butler, David Harris, Vanessa Kopp

#### Approval of November Minutes

Marni solicited questions or comments. None expressed.

- Motion to approve November minutes. None opposed, all in favor.
- A motion was made to approve the minutes [Natalie Mabon]. Second by Denis Elliot. All in favor, none opposed. The motion passed by unanimous consent.

Closed session from 11:10 to 11:48 for Governance Board Members only

#### Committee and Work Group Updates

##### PIT Work Group

Point and Time count will occur Jan 26, 2022. Count will take place in person.

Unsheltered counts will take place via street outreach and site locations (OCC and potentially other locations are being recruited for a site-based count event).

Collection of donated items to fill backpacks will take place Dec 20<sup>th</sup>-through mid-January. A flyer sharing this information will be released with donation items needed along with drop off location addresses.

Volunteers will be needed. Sign up forms will be released this week (shift coverage for packaging donations and assisting Street Outreach teams with conducting the count.)

HarvestYourData app will be used for the unsheltered count. Trainings will occur in January.

**Nominations Committee**

There are two slots open on Data Advisory committee. Application for DAC has been updated and shared to CoC Website for new applicants.

Planning for Racial Equity & Lived experience committee has begun.

**Data Advisory Committee**

Focus on HMIS transition and HMIS Data Quality as top priority. Raleigh/Wake Partnership is HMIS lead.

Wake CoC Board approved the DAC recommendation to name Raleigh/Wake Partnership as our HMIS lead *after* HMIS transition to new software.

There are two openings on DAC to fill.

Committee is focused on DQ impacting the LSA Submission in January.

6 HMIS software proposals were submitted and have been offered an opportunity to demo.

HMIS demos will take place the week of January 10<sup>th</sup>.

The DAC will serve during this time as a Scoring and Selection Committee.

**Emergency Housing Voucher Workgroup**

74/138 EHV's are available.

64 EHV applicants currently in one of three stages: early stage (gathering initial docs, submitted initial paperwork, or received executed voucher and have begun housing search.

2 EHV applicants have been housed.

Workgroup is currently reviewing an EHV process manual. After review this will be shared with the community.

**Raleigh Wake Partnership Updates**

**Access Hub**

The Access Hub call center recently returned to Go to Connect platform. The call volume for November is available.

Nov 2021

Total incoming calls

2140

Total live calls

1101

Average handle time

11m 24s

Avg speed of answer

2mins 35s

Call center team continues to track non-CAS referrals/Activity.

### **HMIS updates**

Sharing QSOBAA was sent out the week of Sept 27<sup>th</sup>

Two way sharing agreement has been signed

One-way sharing agreement expired prior to all agencies signing and has been re-sent. Currently at 16/22 signatures.

HMIS licenses are at 181, HMIS team requested 20 additional licenses from MCAH.

### **Community Actions and Updates**

Bridge to Home: Service Expansion RFP Application Deadline extended to Friday December 31, 5pm.

**Next Meeting: January 27, 2021. 11:00-12:15 CoC Membership Meeting,  
2022 meeting dates will be sent out today.**

## **Section II. Board Meeting Supporting Materials**

### **CoC Governance Board Meeting Materials**

The agenda, Premeeting packet, slides, and minutes are all posted online! <https://wakecoc.org/governing-board/>

### **HMIS Software**

There were 6 vendors narrowed down to 3 and the top 2 were contacted. The committee is voting on 1/26/22 to decide which software to move forward with.

[Back to top](#)

## Section III. General Updates

### Data Advisory Committee

January 19, 2021

Date:

1/19/2022

Location:

Teams meeting

Attendees:

Allison Sickels, Emily Downing, Jasmin Volkel, Kathy Johnson, Liz Lobaton, Thadeous Carr, Thurston Alexander-Smith, Vanessa Kopp

Score Card Results:

Challenges/Thoughts

WellSky

**Cons** – Misinformation on capabilities of the system during the call. Inadequate at transferring systems. Struggle to meet HUD requirement deadlines. Lacks customizability. **Pros** – adequate at meeting HUD standards.

Social Solutions

**(5 members voted Social Solutions in their top 2)** Pros – Mobile friendly, adding other referrals in to other systems outside of Homelessness Response, ability for day services, user licenses. Referral notifications built in. Built in conditional logic. On screen ability to give consent. Ability to bring in other program forms and add them in. More options for case management. Can track time between events. Running reports on average amount of time. Cons – Interface looked less configurable (the flow of the work itself, structuring what is static vs. Dynamic)

Foothold

Bit Focus

**(3 members voted Bit focus in their top 2)** Pros – work flows for CE were built in, templates or customizable (flexibility) in system messaging that can be combined with email, built in logic, DQ alerts, eligibility options and filters, tracking encampment abilities. Referral timers/filters. Ways to connect to other databases. **Cons** – children can be head of households (alerts can be created but concerns on it being dismissed), would like to know more about the data input tool

Case Worthy

**Eccovia**

Pros – frontline focused and case management abilities. Revisit what was documented previously for updates, consistency from having a template, ability to cut and paste notes, upload docs to client records

**Next Steps**

Bit Focus and Social Solutions references will be contacted. References will be shared out by Vanessa or Jasmin via email. An electronic vote will be completed amongst group to decide which software will be finalist. Request contact with familiar faces and how they partner with data warehousing and data sharing projects. Jasmin will request a single summary page of licensing structure for top two and price structure breakdown for the top two for initial and 3 year plan

**Next meeting Wed. Feb 16th, 10AM**

**PIT Workgroup**

The count is taking place January 26, 2022. Outreach teams will visit several sites in 2 shifts: PM of January 26, 2022, and AM of January 27, 2022. A Site based count will take place at Oak City Cares and is dependent on the weather.

**EHV Workgroup**

**January 25, 2022**

EHV Workgroup Meeting Materials are available here: <https://wakecoc.org/emergency-housing-vouchers-workgroup/>

Date	1.25.22
Attendees	
Topic	Notes
Stats	
	Total EHV allotted - 138
	# EHV available - 64
	# EHV applicants applied - 80
	# Early stage application process [gathering documentation]- 48

	# EHV issued - 31 [executed voucher and leasing packet sent out]
	# of RFTA returned- 1
	# EHV housed - 8
	6 withdrawn from application process
	<b>Information on the 74 applicants</b>
Head of Household Gender	
30	Male
41	Female
1	Non-binary
2	Transgender
household type	
58	Singles
16	Families
Chronic Status	
36	Chronic
38	Non-Chronic
Primary race listed for head of household in HMIS	
50	Black or African American (Non-Hispanic/Latino)
1	Multiple Races
1	Black or African American (Hispanic/Latino)
18	White (Non-Hispanic/Latino)
1	White (Hispanic/Latino)
1	American Indian, Alaska Native, or indigenous (Hispanic/Latino)
1	American Indian, Alaska Native, or indigenous (Non-Hispanic/Latino)
Age of head of household	
11	Between (18-24)
39	age 25-54
24	55+
income/disability noted	

29	income listed in HMIS
37	disability noted in HMIS
1	Veteran
Process flow/identified barriers	
Check-in	Reviewing applicants without voucher
	Updates on those housed, in search
Reminder	
Case Conferencing	Will occur Thursday January 27th
Action steps	

[Back to top](#)