



Wake County CoC Governance Board

Pre-Meeting Packet

November 18, 2021

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Section I. Consent Agenda

Consent agenda items are voted on as a package. Any Board Member may request to move an item off the consent agenda to be more thoroughly considered. Any such items will be discussed as a regular agenda item at the next Board Meeting.

The following will be voted on at the September 23, 2021 CoC Governance Board meeting:

October 18, 2021 Governance Board Minutes

Posted here: <https://wakecoc.org/governing-board/>

Section II. Board Meeting Supporting Materials

CoC Governance Board Meeting Materials

The agenda, Premeeting packet, slides, and minutes are all posted online! <https://wakecoc.org/governing-board/>

Wake County CoC Governance Board Meeting		
<u>MINUTES</u>	Date: 10/28/2021	Time: 11:00-12:15 PM EST
Topic:	Governance Items, Committee & Workgroup Updates, Partnership Updates, Community Actions	
Location:	Virtual – Microsoft Teams	
Facilitator:	Marni Cahill, CoC Board Chair & Jenn Von Egidy (RWPEH)	
Board Members Attendance:	Allison Strickland, Ann Oshel, Barkley Sample, David Harris, Decorba White, Edward Barberio, John Niffenegger, Kathy Johnson, Kelsey Mosley, Lamont Taylor, Michelle Mazingo, Priscilla Batts, Rick Miller-Haraway, Wendy Clark, Natalie Mabon	
Interested Parties Attendance:	Thurston Alexander-Smith, Nikki McIntyre, Arlene Smith, Rhonda Raney, Darlene McClain, Sheryl Cromedy, Seaira Green, Amanda Renfroe, Vanessa Kopp, Lakeisha George, Stephen Gruver, Danielle Butler, Peter Morris, Diane Cilento, Frank Baldiga, Nicole Wilson, Takiyah Knight, Patricia Harris, Tosharia Brown	
Raleigh Wake Partnership to End and Prevent Homelessness :	Jenn Von Egidy, Jasmin Volkel, Allison Sickels, Eric Doll, Kim Crawford, Megan Soros, Thadeous Carr	
	Agenda	
1	Welcome, Roll Call, Consent Agenda <ul style="list-style-type: none"> • The consent agenda and all governance items are posted in the Pre-Meeting Packet. The consent agenda passed by unanimous consent. 	
2	Governance Items	

- Minutes from September 23, 2021 – No objections, approved
- 2021 CoC Competition Ranked List**
- Goals:
 - Maximize impact on people experiencing homelessness
 - Maximize points on the Collaborative Application
 - Maximize funding stewardship in the community and ability to get more funding in the future
 - The Funding Review Committee used the following to make rating and ranking decisions:
 - Application and supporting materials submitted by applicant
 - Interviews with the applicant
 - Data & Financials pulled from Sage and HMIS, Reallocation history
 - The Funding Review Committee adapted HUD’s tool to create this year’s scorecard. Scores were averaged to create a final scorecard:
 - Renewal applicants were reviewed and scored by a team of 3 FRC members
 - New applicants were reviewed and scored by all 6 FRC members
 - Partnership staff added performance/data-based scores, based on the FRC’s scoring rubric
 - Reallocation Factors:
 - Reallocation History
 - Performance/Scorecard
 - Spending History
 - Rick provides the final scores for the ranking of the projects with Alliance Health’s Healthy at Home project at the top with a score of 94. Raleigh Wake Partnership was at the bottom for the NC 507 Rapid Rehousing Community Project with a score of 53. Marni reiterates that the scores came from a combination of interviews and

Agency	Project	Project Type	Final Weighted Score
Alliance Health	Healthy@Home	PSH	94
InterAct	DV Bonus	RRH	93
Haven House	RRH Homeless Youth 18-24	RRH	93
Wake County Human Services	Fully Consolidated Rental Assistance- Expansion	PSH	85
Wake County Human Services	Fully Consolidated Rental Assistance	PSH	80
CASA	McKinney	PSH	72
Passage Home	Ruth House II	PSH	68
Families Together	Rapid Re-housing-CoC	RRH	64
CASA	Fam at Home/Oak Hollow	PSH	61
Raleigh Wake Partnership	NC507 Rapid Rehousing Community Project	RRH	53

HMIS data.
Final Project Scores

- Many projects are not spending all of their funding and remaining funding is being returned to HUD. Wake County has done very little reallocation of funds. Rick lists and briefly describes the projects that applied for NOFO. Natalie asks how human services will receive referrals. Jenn answers that all referrals are through Coordinated Access. There was a discrepancy between numbers stated and numbers on the chart provided. Kathy asks what division of Wake County Human Services is providing the rental assistance proposed in the funding? Diane answers that it's the Housing Department, Permanent Supportive Housing. The grant name still reads Human Services, but we expect this will be addressed/corrected. Jenn also states that the Wake County project is administered by the Housing affordability and Community Revitalization Department. Kim states that all projects have been vetted and reviewed so the opportunity to discuss these applications has passed.
- Jenn explains the tier funding. CoC requires that projects are ranked into 2 tiers. Whatever is in Tier 1 is considered safe. Tier 1 is equal to 100% of the CoC's Annual Renewal Demand: \$3,362,405. If a DV bonus project ranked in Tier 1 is selected with DV Bonus funds, the project will be removed from this tier and the projects below it will move up one rank position. Whatever is in Tier 2 is less safe where not all projects are funded, but that does not mean that funding will not happen. HUD will select projects in order of point value until there are no more funds available.
- Ranking Decision:
 - Reallocate Poor Performers and Recapture Funds:
 - Reallocate RRH Community Project & Families at Home/Oak Hollow
 - Recapture unspent Wake Co. Human Service Funds
 - Fund the Following:
 - Fund Alliance & Haven House in full
 - Fund \$200,000 in InterAct Tier I
 - \$515,268 in Tier II
 - Fund System Expansions to SSO-CE, HMIS
 - Wake County Human Services Expansion in Tier II
- Motion to Approve:
 - Abstaining from voting: Allison Sickels, David Harris, Ann Oshel, Kelsey Mosley, Edward Barberio, John Niffenegger, Lamont Taylor
 - Dennis motion to accept recommendation; Kathy Johnson second; no objections
- Jenn will be emailing decisions on projects and if they will be reallocated
- Appeals Policy:
 - Who may appeal:
 - New applicants whose projects were not included in the Wake County CoC's project priority ranking list
 - Renewal applicants whose projects were partially or fully reallocated
 - How to appeal:
 - Applicants must submit a letter on agency letterhead, signed by a director-level position with any relevant supporting documentation by 5:00PM on November 1, 2021
 - Letters must be emailed as PDFs to jvonegidy@partnershipwake.org

	<ul style="list-style-type: none"> ▪ No appeals will be considered after the deadline
3	<p>Committee & Workgroup Reports</p> <ul style="list-style-type: none"> • David shares that the Coordinated Access Committee decided to break into 2 smaller workgroups: Point in Time workgroup and Policies & Procedures workgroup. PIT count is set for Wednesday, January 26th, 2022. PIT group is meeting frequently and needs volunteers, workgroup members, and donations. Policies and Procedures will be reviewing the written standards for coordinated entry and is looking to make sure that all systems and agency providers understand and in agreement with the written standards. This committee will begin meeting as a full unit once the PIT count is completed. • Data Advisory Committee: Vanessa Kopp was named as chair. Vanessa shares that focus is on HMIS data collection and quality. Request for proposal for HMIS software was released on October 12th. Data points are still being determined on what to include. • EHV Workgroup: Meet every other week to discuss housing barriers and process flow. Accepting new members for the workgroup – contact Allison to join. • Street Outreach Workgroup: encampment policy draft completed and sent to sub-workgroup; no updates were made. Final version will be voted on in the November 16th meeting. Workgroup discussed organizing engagement of encampments of current known encampments as well as new encampments in Cary. Will be asked to help provide insight on the PIT count for unsheltered individuals.
2	<p>Partnership/CoC Lead Updates</p> <ul style="list-style-type: none"> • Jenn shares that Partnership has been working on application and sent out a survey in the digest and will send this survey out separately. Needs help with finding out what is happening across the CoC in regard to collaboration with children and youth services. The deadline is November 2nd. Kathy shared that OCC has a formal MOU for Haven House Street Outreach at OCC and she will add this in the survey. • HMIS licenses are at 197/200 and will be removing any unused licenses.
3	<p>Community Actions & Updates</p> <ul style="list-style-type: none"> • Kim discusses the 2021 Gaps Analysis Report. Investment priorities are rapid re-housing as Kim states we are not housing at an efficient rate due to not having enough units. Continue to secure subsidized/affordable housing, ramp up permanent supportive housing development (scattered site and congregate), investigate and invest in system case managers and flexible rapid exit funding. A press release will be put out to remind those of these investment priorities.
4	Adjourn

HMIS Lead and Software Transition

During this section, the Board will be reviewing the following recommendations from the Data Advisory Committee:

1. Move forward with the HMIS software transition
2. Move forward with Raleigh/Wake CoC becoming our own HMIS Lead to ensure we are always in compliance with HUD rules and regulations.

CoC Program Interim Rule

The Continuum of Care (CoC) Program interim rule focuses on regulatory implementation of the CoC Program, including the CoC planning process. <https://www.hudexchange.info/resource/2033/hearth-coc-program-interim-rule/>

Outlines the role/responsibilities of the HMIS Lead:

1. Designated by the CoC to manage the Continuum's HMIS
2. Review, revise, and approve an annual privacy plan, security plan, and data quality plan with input from the CoC
3. Ensure consistent participation in HMIS across funding sources – ESG, HUD, etc.
4. Ensure HMIS is administered in compliance with HUD requirements
5. Monitor agencies for compliance, data quality, and reporting
6. Report to providers, the Continuum, and HUD

Michigan Coalition has not created new plans with our CoCs input nor do they monitor for data entry compliance per HUD's guidance. We are out of compliance and at risk of receiving a CoC finding.

HMIS Software Transition

No submission as of November 17, 2021. Reminder email went out on November 16, 2021.

Timeline	Date
RFP Issuance	Tuesday, October 12 th
Deadline for Clarifications Request	Tuesday, October 19 th
Clarification Responses Due	Friday, October 22 nd
Bidder Proposals Due	Friday, November 19 th
Notification of Demonstration Dates	Friday, December 17 th
Software Demonstrations	January 3-14 th
Software Selection	Wednesday, January 19 th
Contract Negotiations	January/February 2022
Data Migration/New System Implementation	February – June 2022

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Section III. General Updates

Funding Review Committee

November 2, 2021

Funding Review Committee Meeting Materials: <https://wakecoc.org/funding-review-committee/>

Funding Review Committee

November 2, 2021

Attendance: Rick Miller-Harraway, Amanda Mason, Decorba White, Marni Cahill, Meredith Yuckman, Kim Crawford, Eric Doll, Jenn Von Egidy

Funding Review Committee Overview

Goals

- Maximize impact on people experiencing homelessness to efficiently and equitably.
- Maximize points on the Collaborative Application
- Maximize funding stewardship in the community and ability to get more funding in the future.

2021 Reallocation Factors

- Reallocation history
- Performance/Scorecard
- Spending History

Appeals Policy

Who may appeal:

- New applicants whose projects were not included in the Wake County CoC's project priority ranking list
- Renewal applicants whose projects were partially or fully reallocated

Appeals must present information that shows the CoC or Funding Review Committee made a clear error, did not follow the advertised process, engaged in discriminatory activity, had a conflict of interest, or the grantee experienced extenuating circumstances, such as a fire or flood.

Appeals Received:

Families at Home/Oak Hollow

- Scored 61/100
- Appealed scores based on no new project entries last year

The Funding Review Committee went through the CASA scorecard to determine if any scores should be changed based on the appeal letter and documentation received by CASA. The only discrepancy found was in the percentage of

Chronically homeless, 44%. 44% still results in the same amount of points according to the scoring rubric, therefore, the scorecard weighted score remains the same.

Wake Rental Assistance

- Partially reallocated to amount spent in FY20-21 \$1,973,860
- Appealed based on discrepancy between amount recaptured by HUD (214,228.66) and what was presented (418,597)

The Funding Review Committee revisited the amount of funds recaptured by HUD. The amount of reallocation was based on the amount the project actually spent, which remains the same \$1,973,860. With \$214,228.66 recaptured by HUD, the committee determined these funds should be reallocated and used towards a Wake County coC project, rather than be recaptured by HUD and redistributed outside our community.

Funding Review Decision

The Funding Review Committee voted to ¾ to uphold the ranked list of projects as approved by the CoC Governance Board on October 28, 2021.

Ranking	Priority Level	Weighted Rating Score	Renewal, New, Expansion, Reallocate	Grant Number	Project Type	General/DV	Organization Name	Project Name	CoC Funding Requested	CoC Amount Expended Last Operating Year	CoC Funding Recommendation (manual entry)
1	Unspecified	NOT RATED	Renewal	NC0371L4F072004	- coordinated e	0	Wake County Contin	2021 NCS07 SSO-Cox	\$ 68,066	\$ -	\$ 68,066
2	Unspecified	NOT RATED	Renewal	NC0164L4F072011	HMIS	0	Wake County Contin	2021 NCS07 HMIS	\$ 76,682	\$ -	\$ 76,682
3	Unspecified	NOT RATED	New		- coordinated e	0	Wake County Contin	2021 NCS07 SSO-CE	\$ -	\$ -	\$ 100,000
4	Unspecified	NOT RATED	Expansion		HMIS	0	Wake County Contin	2021 NCS07 HMIS E	\$ -	\$ -	\$ 76,418
5	Unspecified	94	New		PSH	General	Alliance Health	Wake Healthy at H	\$ 199,916	\$ -	\$ 199,916
6	Unspecified	93	New		RRH	General	Haven House	RRH Homeless You	\$ 96,679	\$ -	\$ 96,679
7	Unspecified	80	Renewal	NC0090L4F072013	PSH	General	Wake County Human	Fully Consolidated	\$ 2,392,457	\$ 1,973,860	\$ 1,973,860
8	Unspecified	77	Renewal	NC0089L4F072013	PSH	General	Passage Home	Ruth House Rental	\$ 241,299	\$ 221,547	\$ 241,299
9	Unspecified	72	Renewal	NC0137L4F072012	PSH	General	CASA	McKinney	\$ 194,921	\$ 191,862	\$ 194,921
10	Unspecified	64	Renewal	NC0347L4F072005	RRH	General	Families Together	Rapid Re-housing-	\$ 134,564	\$ 119,924	\$ 134,564
11	Unspecified	93	New		RRH	DV	The Family Violence	DV Bonus Rapid Re	\$ 715,268	\$ -	\$ 715,268
13	Unspecified	85	Expansion		PSH	General	Wake County Housin	2-1-2022 to 1-31-20-	\$ 93,500	\$ -	\$ 93,500

EHV Workgroup November 2, 2021

EHV Workgroup Meeting Materials are available here: <https://wakecoc.org/emergency-housing-vouchers-workgroup/>

Date	11.02.21
Attendees	
Topic	Notes
Stats	Total EHV allotted - 138 # EHV available - 95

EHV applicants applied - 43
 # early stage application process [gathering documentation]- 18
 # submitted initial welcome paperwork- 14
 # EHV issued - 11 [executed voucher and leasing packet sent out]
 # of RFTA returned- 1
 # EHV housed - 0

Information on the 43 in application process

Head of Household Gender

21 Male
 21 Female
 1 Transgender

household type

35 Singles
 8 Families

Primary race listed for head of household in HMIS

27 Black or African American (Non-Hispanic/Latino)
 15 White (Non-Hispanic/Latino)
 1 White (Hispanic/Latino)

Age of head of household

5 Between (18-24)
 20 age 25-54
 18 55+

income/disability noted

16 income listed in HMIS
 29 disability noted in HMIS

1 Veteran

process flow/identified barriers

housing types

Single Room Occupancy Facilities: Unit provides living and sleeping space for the exclusive use of the occupant, but requires that the occupant share sanitary and/or preparation facilities with others. **Shared Housing:** A single housing unit occupied by an assisted family and another resident or residents. The Shared unit consists of both common space for use by the occupants of the unit and separate private space for each assisted family. The unit may be a house or an apartment.

landlord recruitment event

Utilizing a Thursday case conferencing time slot (Nov 18th) for a landlord recruitment event where landlord incentives can be shared. Calling for workgroup assistance with connecting potential landlords.

housing search assistance
 additional topics

EHV holders can receive up to \$50 in ride shares. Have those referred tapped into this resource? Are there any barriers we can address?

reminder

case conferencing this Thursday. New "teams meeting sent out"

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