



Data Advisory Committee

September 29, 2021

Agenda

- **Welcome!**
- **Introductions**
- **Review DAC Committee Purpose**
- **Chair Elections**
- **HMIS Transition**

Introductions

- **Corey Miller**
- **Emily Downing**
- **Jackie Sapaugh**
- **Kathy Johnson**
- **Liz Lobaton**
- **Vanessa Kopp**
- **Thurston Alexander-Smith**

DAC Committee Roles/Responsibilities

In order to ensure that the Wake County CoC maintains a transparent process when evaluating and monitoring HMIS policies, procedures, and data equality. The committee's responsibilities shall include but not be limited to:

- Ensuring data quality is high and in alignment with CoC priorities – review quarterly.
- Ensuring CoC Victim Service Providers are providing comparable database reports.
- Ensuring HMIS vendor is sufficient and meeting reporting needs and deadlines.
- Directs the HMIS Lead on identifying options for vendor changes.
- Recommends to the CoC Governance Board any potential vendor changes.

DAC Committee Roles/Responsibilities

- Recommend changes/modifications to the CoC Governance Board for a formal vote.
- Ensuring HMIS Lead is sufficient and meeting reporting needs and deadlines.
- Ensuring the HMIS Lead is providing sufficient support and training to HMIS users, organizations, and the CoC.
- Recommends training when insufficiencies are identified.
- Establishing a feedback loop from users on effectiveness of HMIS Lead, Vendor, and data reporting.

Chair Elections

- Each committee needs a Chair to assist with the development of the agenda
- Report out at the CoC Governance Board and Member meetings
- Sit on the Executive Committee of the CoC Governance Board

HMIS Needs

Our CoC uses HMIS software called ServicePoint through our vendor, WellSky. Responsibilities include ensuring HMIS:

- Complies with all HUD reporting requirements
- Can produce all required federal/state reports by HUD's deadline
- Can de-duplicate reports for accurate reporting
- Has built-in privacy and security controls

HMIS Concerns

This software is managed by our statewide HMIS Lead Agency, Michigan Coalition Against Homelessness (MCAH). Responsibilities include:

- Ensuring the HMIS meets the needs of the CoC that utilizes it
- Ensuring HMIS Governance Committee clearly represents the needs of the CoC
- Ensuring the HMIS vendor meeting all federal reporting guidelines and deadlines per contract requirements
- Holding vendor accountable if/when vendor is unable to fulfill their contractual responsibilities
- Ensuring the CoC receives accurate/timely budgets
- Creation of high quality HMIS trainings

HMIS Concerns

This software is managed by our statewide HMIS Lead Agency, Michigan Coalition Against Homelessness (MCAH).

- Recently MCAH shut down HMIS at 4 pm for WellSky updates which shut down our Access Hub/sites instead of postponed until after 5 pm as requested

HMIS Concerns

- MCAH financial contractual obligations are ambiguous (ie, data warehousing)
- Our HMIS is set up according to MCAH's own best practices – Michigan has “cleaned” their version of HMIS

SAGE Data Repository

System Message

9/14/2021

October 1 , 2021 reports will change

On October 1st - all HMIS and comparable database systems are required annually to be updated to the newest version of the HMIS Data Standards. The new 2022 [HMIS Data Standards](#) information is available through the HUD Exchange.

All reporting has also been updated by HUD to correspond to the new standards. The new 2022 CoC APRs and ESG CAPERS must all be programmed to the [2022 APR/CAPER Programming Specifications](#) on October 1, 2021. All HMIS and Comparable Database vendors should release these reports with data standard updates to the systems on October 1.

Sage will be updated on October 1, 2021 to accept only the APR-CSV 2022 and the ESG-CAPER 2022. Beginning on October 1, 2021 and going forward no matter when your CoC grant was funded or what program/operating year you are reporting on you may only use the 2022 version of the reports.

HMIS Lead Agencies and CoCs should check with their HMIS vendor if they have questions about their system updates. All Victim Service providers must follow the instructions of the Comparable Database vendor to update their system or contact them directly if there are questions. All ESG recipients are encouraged to message their VSP to be sure they are prepared to update their system.

Per MCAH – WellSky will not be able to meet the Oct 1 Release of the New Data Standards. (9/28/2021)

Recommendations

Recommendation 1: NC 507 become our own HMIS Lead to ensure community needs always met

Recommendation 2: NC 507 develop a Request for Proposal (RFP) process to find best vendor for the community



Adjourn

Next Meeting:

Wednesday, October 20, 2021

10:00 A.M.

Board Chair, TBD

Kim Crawford, Executive Director
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Jasmin Volkel, Assistant Director
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