



NC 507- Wake County Continuum of Care 2021 CoC Competition Project Ranking Appeals Process

The Wake CoC strives to create a fair and transparent process for reviewing and ranking CoC competition project applications. The Funding Review Committee may recommend that some new applications should not be included in the project priority ranking or that some renewal projects should be partially or fully reallocated. To ensure fairness these projects will have the opportunity to appeal the Funding Review Committee's decision.

Who may appeal:

- New applicants whose projects were not included in the Wake County CoC's project priority ranking list
- Renewal applicants whose projects were partially or fully reallocated

How to appeal:

- Applicants must submit a letter on agency letterhead, signed by a director-level position with any relevant supporting documentation by **5:00 P.M. on November 1, 2021**.
- Letters must be emailed as PDFs to jvonegidy@partnershipwake.org
- No appeals will be considered after the deadline.

Appeals must present information that shows the CoC or Funding Review Committee made a clear error, did not follow the advertised process, engaged in discriminatory activity, had a conflict of interest, or the grantee experienced extenuating circumstances, as outlined in more detail below.

The Funding Review Committee will consider each appeal and decide whether to overturn the decision to exclude the project as part of the final application slate on November 2, 2021.

If the Funding Review Committee decides to overturn the decision to exclude the project as part of the final application slate after reviewing appeals, the decision and its reasons must be approved by the Wake County CoC Governance board on November 4, 2021. Raleigh Wake Partnership to End Homelessness staff will email final decisions on appeals to Project Applicant agencies no later than November 5, 2021.

Appeal Decisions:

The Funding Review Committee will carefully review each eligible appeal request. The Funding Review Committee may, but is not required to, overturn its original decision for the Project Applicant filing an appeal in the following situations:

- The Funding Review Committee mistakenly used false or significantly incomplete information to make decisions and additional information presented as part of the appeal letter addresses the deficiencies in the application. The Funding Review Committee will not consider appeals that present information that applicants simply neglected to include in its original application, except in extenuating circumstances, outlined below.

- The deficiencies in the Project Application were due to extenuating circumstances that will not affect long-term viability or performance of the project. For instance, the organization experienced a fire that prevented it from completing the application thoroughly.
- The CoC and/or Funding Review Committee did not follow the competition process as advertised to the CoC or took steps that are not allowed by HUD policy.
- If an appeal is filed that shows a member of the Funding Review Committee has a conflict of interest that affected the Funding Review Committee's decision or a member or members of the Funding Review Committee discriminated against the applicant due to the applicant's race, ethnicity, religion, national origin, sexual orientation, gender, gender identity, disability, or familial status, the Funding Review Committee must conduct a new full review of the application that does not include the member or members with conflicts of interest or who engaged in discriminatory behavior. This full review does not guarantee the Funding Review Committee's original decision will be overturned.