



# Data Advisory Committee

November 16, 2021

# **Agenda**

- **Welcome!**
- **Recap**
- **Transition Updates**
- **HMIS Lead**
- **Data Quality**
- **Board Recommendations**

**Welcome!**

- **Corey Miller**
- **Emily Downing**
- **Jackie Sapaugh**
- **Kathy Johnson**
- **Liz Lobaton**
- **Vanessa Kopp (Chair)**
- **Thurston Alexander-Smith**

# Recap

Reviewed:

- RFP timeline
- RFP Bidder clarifications submitted by the deadline
- Data Quality and types of reports to utilize monthly & quarterly
- Licensing



# HMIS Transition Timeline

Timeline	Date
<del>RFP Issuance</del>	<del>Tuesday, October 12<sup>th</sup></del>
<del>Deadline for Clarifications Request</del>	<del>Tuesday, October 19<sup>th</sup></del>
<del>Clarification Responses Due</del>	<del>Friday, October 22<sup>nd</sup></del>
Bidder Proposals Due	Friday, November 19 <sup>th</sup>
Notification of Demonstration Dates	Friday, December 17 <sup>th</sup>
Software Demonstrations	January 3-14 <sup>th</sup>
Software Selection	Wednesday, January 19 <sup>th</sup>
Contract Negotiations	January/February 2022
Data Migration/New System Implementation	February – June 2022

# Clarifications Requested

- Question around the narrative section: Bidders can upload supplemental documents if needed
- # of data sources: 1
- # of years worth of data to migrate: 11
- # of users who can create customized reports: 5-10
- Initial year budget: \$300k for data migration, licensing for 200, and training
- Annual budget: up to \$100k

# CoC Program Interim Rule

- Published in Federal Register July 2012
- The Continuum of Care (CoC) Program interim rule focuses on regulatory implementation of the CoC Program, including the CoC planning process.  
<https://www.hudexchange.info/resource/2033/hearth-coc-program-interim-rule/>

# CoC Program Interim Rule

- Section 578.7 – Responsibilities of the Continuum of Care (CoC)
  - Outlines the role/responsibilities of the HMIS Lead:
    1. Designated by the CoC to manage the Continuum’s HMIS
    2. Review, revise, and approve an annual privacy plan, security plan, and data quality plan with input from the CoC
    3. Ensure consistent participation in HMIS across funding sources – ESG, HUD, etc.
    4. Ensure HMIS is administered in compliance with HUD requirements
    5. Monitor agencies for compliance, data quality, and reporting
    6. Report to providers, the Continuum, and HUD
- Michigan Coalition has not created new plans with our CoCs input nor do they monitor for data entry compliance per HUD’s guidance. We are out of compliance and at risk of receiving a CoC finding.





# Recommendations for CoC Board

1. Move forward with the HMIS software transition
2. Move forward with Raleigh/Wake CoC becoming our own HMIS  
Lead to ensure we are always in compliance with HUD rules and regulations.

# Data Quality

- The data quality has fluctuated as new users/projects utilize HMIS
- Federal funding requires HMIS reporting so our data quality and accuracy is essential to getting more funding
- Federal funding is also dependent upon our performance which is tied to HMIS data
- Suggestion: Implement monthly and quarterly data reporting

# Monthly DQ Reporting

## Annual Performance Report (APR)

- This is a dashboard report. It is accessible to any licensed user and does not require an additional reporting license.
- The APR provides a combination of data quality and timeliness metrics in addition to giving a clear picture of the type of homelessness a person or household is experiencing, the timeliness of the service provided including accessing permanent housing, and destination information.
- The APR can be run by project type instead of individual projects and shared with the CoC.

# Monthly DQ Reporting

## Data Completeness Report Card

The Data Completeness Report Card gives a letter grade based on the project's data completeness.

The report breaks down data into 4 categories:

1. HUD Universal Data Elements
2. Additional Data Elements (sub assessments)
3. HUD Verification (sub assessments)
4. Overall.

# Quarterly DQ Reporting

## Annual Performance Report (APR)

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- The APR provides a combination of data quality and timeliness metrics in addition to giving a clear picture of the type of homelessness a person or household is experiencing, the timeliness of the service provided including accessing permanent housing, and destination information.
- The APR can be run by project type instead of individual projects and shared with the CoC.

# Quarterly DQ Reporting

## System Performance Measures (SPM)

Measure 1: Length of Time Persons Remain Homeless

Measure 2: The Extent to which Persons who Exit Homelessness to Permanent Housing Destinations Return to Homelessness

Measure 3: Number of Homeless Persons

Measure 4: Employment and Income Growth for Homeless Persons in CoC Program-funded Projects

Measure 5: Number of Persons who Become Homeless for the First Time

Measure 6: Homeless Prevention and Housing Placement of Persons defined by category 3 of HUD's Homeless Definition in CoC Program-funded Projects (not applicable to CoCs)

Measure 7: Successful Placement from Street Outreach and Successful Placement in or Retention of Permanent Housing.



# LSA Data Quality

Errors/Warnings

Data Quality Report

## Data Quality Summary Output

This tab is a display of the data quality report that is built into the LSA reports file, which assesses data quality system-wide at a much broader level than the LSA reporting (e.g. the DQ report looks at race, etc.) for you to support your understanding of system wide data quality.

Record Counts	10/1/2018 - 9/30/2019
Total number of clients	5104
Total number of adults	4059
Active enrollments (adult/HoH)	30933
Active enrollments (all clients)	32268
Exits (all clients)	30841
Household enrollments	30719

No Client Location / CoC Code	All
Total household enrollments for continuum projects with no Enrollment CoC	262



# LSA DQ Cont'd

10/1/2018 - 9/30/2019

Field	Denominator	Numerator	Result
Date of Birth	5104	18	0.4%
Gender	5104	9	0.2%
Race	5104	22	0.4%
Ethnicity	5104	77	1.5%
Veteran Status	4059	14	0.3%
Relationship to HoH	32268	6	0%
Disabling Condition	32268	390	1.2%
Living Situation	30933	100	0.3%
LengthOfStay	30933	572	1.8%
Date to Street/ES/SH	30933	908	2.9%
Times Homeless Last 3 Years	30933	608	2%
MonthsHomeless Last 3 years	30933	651	2.1%
Domestic Violence	30933	257	0.8%
Destination	30841	1004	3.3%
<> 1 Heads of Household	30719	7	0%
RRH/PSH MoveIn Date	284	48	16.9%





# Adjourn

**Next Meeting:**

**Wednesday, November 17, 2021**

**10:00 A.M.**

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