

<b>Wake County CoC Governance Board Meeting</b>		
<b>MINUTES</b>	<b>Date:</b> 2/24/2022	<b>Time:</b> 11:00-12:15 PM EST
<b>Topic:</b>	Governance Items, Committee & Workgroup Updates, Partnership Updates, Community Actions	
<b>Location:</b>	Virtual – Microsoft Teams	
<b>Facilitator:</b>	Marni Cahill, CoC Board Chair	
<b>Board Members Attendance:</b>	Allison Strickland, Ann Oshel, Barkley Sample, Decorba White, Denis Elliot, David Harris, Edward Barberio, Kathy Johnson, Katie Gonzalez, Kelsey Mosley, John Niffenegger, Michelle Mozingo, Priscilla Batts, Nicole Wilson, Stephen Gruver	
<b>Interested Parties Attendance:</b>	Robin Saenz, Scott Ferris, Sylvester McKay, Lamont Taylor, Vanessa Kopp, Alice Lutz, Allison Strickland, Christopher Pearson, Danielle Butler, Darlene McClain, Diane Cilento, Everett McElveen, Frank Baldiga, Larry Jarvis, Karen Lassiter, Katie Cullen, Nichele Wilson, RaShawn Stanley, Renate Bender, Tracy Glover	
<b>Raleigh Wake Partnership to End and Prevent Homelessness:</b>	Jenn Von Egidy, Jasmin Volkel, Allison Sickels, Eric Doll, Kim Crawford	

<b>Agenda</b>	
1	<p>Welcome, Roll Call, January Minutes</p> <ul style="list-style-type: none"> <li>• The consent agenda and all governance items are posted in the <a href="#">Pre-Meeting Packet</a>.</li> </ul>
2	<p>Governance Items</p> <ul style="list-style-type: none"> <li>○ Minutes from January 27, 2022 The January minutes approval passed by unanimous consent.</li> <li>○ Chair Updates <ul style="list-style-type: none"> <li>○ Governance Board Meetings <ul style="list-style-type: none"> <li>○ Purpose: Provides updates, leadership, and voting</li> <li>○ Agenda is standardized</li> <li>○ Slide submission deadline: Tuesday 5pm prior to meeting</li> </ul> </li> <li>○ Membership Meetings <ul style="list-style-type: none"> <li>○ Purpose: Discussion based; community forum</li> <li>○ Conduct survey</li> <li>○ New agenda</li> <li>○ TALK – need feedback – working well/struggling</li> <li>○ Slide submission deadline: Friday 5pm prior to meeting</li> </ul> </li> </ul> </li> </ul>

3	<p>Committee &amp; Workgroup Reports</p> <ul style="list-style-type: none"> <li>○ Coordinated Access Committee <ul style="list-style-type: none"> <li>○ Written Standards Recommendations <ul style="list-style-type: none"> <li>● Step 1: <ul style="list-style-type: none"> <li>○ Whitney Patterson (HUD TA) to review current standards to ensure we are meeting or that they contain minimum requirements</li> </ul> </li> <li>● Step 2: <ul style="list-style-type: none"> <li>○ Have focus groups (service providers) who work in that activity. Possible idea: Emergency Response and Housing Stabilization Services. Also hold focus groups with former clients' guests. This would potentially be a 2-month process</li> </ul> </li> <li>● Step 3: <ul style="list-style-type: none"> <li>○ Write (or review standards)</li> </ul> </li> <li>● Step 4: <ul style="list-style-type: none"> <li>○ Present standards to CoC</li> </ul> </li> <li>● Step 5: <ul style="list-style-type: none"> <li>○ Vote to accept</li> <li>○ Educate</li> </ul> </li> </ul> </li> </ul> </li> <li>○ Data Advisory Committee <ul style="list-style-type: none"> <li>○ Welcomed 2 new members: Tina Harvey, Alternative Learning Center and Community Engagement, and Frank Baldiga, The Salvation Army</li> <li>○ HMIS migration is moving forward: Our HMIS vendor, WellSky, compiling an order form plus costs to create a "severance export" which is their first step in a standard data transfer</li> <li>○ Discussed the recent unsheltered PIT count and need to reframe some survey questions to get better engagement and outcomes</li> <li>○ Discussed status of federal reporting submissions; HMIS team meeting submission deadlines</li> <li>○ Meetings moved from 2<sup>nd</sup> Wednesday to 1<sup>st</sup> Wednesday after vote</li> </ul> </li> <li>○ Emergency Housing Voucher Workgroup <ul style="list-style-type: none"> <li>○ The EHV workgroup has made an alteration to the fund requests currently available to applicants via the Raleigh Housing Authority</li> <li>○ This alteration allows applications to use \$3500 towards any rental readiness category they need</li> <li>○ If there are any extenuating circumstances, where applications cannot lease with this amount, then this amount would be extended to \$5000</li> <li>○ Total EHV allotted: 138</li> <li>○ # EHV available: 59</li> <li>○ # EHV applicants applied: 79</li> <li>○ # Early-stage application process [gathering documentation]: 40</li> <li>○ # EHV issued: 39 [executed voucher and leasing packet sent out]</li> <li>○ # EHV housed: 11</li> </ul> </li> </ul>
2	<p>CoC Program Updates</p> <ul style="list-style-type: none"> <li>○ Access Hub</li> </ul>

**Call Volume – Jan 2022**

Total Inquiries (Total incoming calls +emails)	Total answered/responded to (Total live calls answered + emails)	Average Handle Time	Avg Speed of Answer
<b>2630</b>	<b>2095 79.6%</b>	<b>11min 17sec</b>	<b>2min 17sec</b>

**Referrals – Jan 2022**

Jan 2022 Submitted	Referrals	No Outcome Recorded
Total	<b>483</b>	<b>338 (77%)</b>
Emergency Shelter	<b>314</b>	<b>229</b>
Street Outreach	<b>43</b>	<b>35</b>
Prevention	<b>187</b>	<b>108</b>
Transitional Housing	<b>14</b>	<b>9</b>

- Updates:
  - Staff participating in House Wake event on Sat (for those with pending applications with House Wake)
  - AH back onsite at OCC
  - 2 new staff members to start 3.1 and 3.15
  - Continuing to close out referrals older than 120 days—have closed out approximately 250 referrals (600 more to close) Has been almost a full month with the new referral process- next week we begin closing out prevention referrals older than 30 days (approximately 20 that were made first week of Feb)

○ HMIS

January Support Tickets:

HMIS Licenses Added	HMIS Licenses Deleted	Support
<b>7</b>	<b>18</b>	<b>169</b>

January HMIS Data:

Outstanding Referrals all Projects (0-29 days)
<b>310</b>

Ending Homelessness Academy

- 2022 Topics:

- Diversity, Equity, and Inclusion at the system-level
- Mental Health First Aid
- Other suggestions: Self-care for frontline staff, what else?

3 Community Actions & Updates

- White Flag

White Flag Update & Data (Nov 13, 2021 – Feb 17, 2022)

2021-22 NC 507 Severe Weather "White Flag"						
White Flag	Nov	Dec	Jan	Feb	YTD	
SJMCC	766	922	2112	263	4063	
Healing Transitions	15	20	560	268	863	
Salvation Army	21	13	53	9	96	
Urban Ministries	50	0	0	0	50	
S Wilmington	0	0	0	0	0	
Deduplicated total	268	385	490	65	744	
Total Beds	852	1146	2725	540	5263	
# days declared	12	9	28	8	57	
Men	91	109	326	188	226	
Women	43	44	91	31	87	
Families	4	2	5	4	10	
Data not Collected					326	

[North Carolina's Olmstead Plan](#) Ann Oshel, Alliance Health discussed the importance of the Olmstead Plan, which lays out the integration mandate requiring the State of North Carolina to administer services, programs, and activities for people with disabilities in the most integrated setting appropriate to the person's needs.

4 Adjourn

**Next CoC Governance Board meeting:**

3/24/2022 11:00-12:15 P.M.