



Wake County CoC Governance Board

Pre-Meeting Packet

March 24, 2022

Contents

SECTION I. CONSENT AGENDA	2
FEBRUARY 24, 2022, GOVERNANCE BOARD MINUTES	2
SECTION II. BOARD MEETING SUPPORTING MATERIALS	8
CoC GOVERNANCE BOARD MEETING MATERIALS	8
CoC MEMBER SURVEY.....	8
CoC COMPETITION AWARDS	8
SECTION III. GENERAL UPDATES.....	10
DATA ADVISORY COMMITTEE	10
<i>March 2, 2022</i>	10
EHV WORKGROUP.....	11
<i>March 8, 2022</i>	11

Section I. Consent Agenda

Consent agenda items are voted on as a package. Any Board Member may request to move an item off the consent agenda to be more thoroughly considered. Any such items will be discussed as a regular agenda item at the next Board Meeting.

The following will be voted on at this month's CoC Governance Board meeting:

February 24, 2022, Governance Board Minutes

Posted here: <https://wakecoc.org/governing-board/>

Wake County CoC Governance Board Meeting		
MINUTES	Date: 2/24/2022	Time: 11:00-12:15 PM EST
Topic:	Governance Items, Committee & Workgroup Updates, Partnership Updates, Community Actions	
Location:	Virtual – Microsoft Teams	
Facilitator:	Marni Cahill, CoC Board Chair	
Board Members Attendance:	Allison Strickland, Ann Oshel, Barkley Sample, Decorba White, Denis Elliot, David Harris, Edward Barberio, Kathy Johnson, Katie Gonzalez, Kelsey Mosley, John Niffenegger, Michelle Mozingo, Priscilla Batts, Nicole Wilson, Stephen Gruver	
Interested Parties Attendance:	Robin Saenz, Scott Ferris, Sylvester McKay, Lamont Taylor, Vanessa Kopp, Alice Lutz, Allison Strickland, Christopher Pearson, Danielle Butler, Darlene McClain, Diane Cilento, Everett McElveen, Frank Baldiga, Larry Jarvis, Karen Lassiter, Katie Cullen, Nichele Wilson, RaShawn Stanley, Renate Bender, Tracy Glover	
Raleigh Wake Partnership to End and Prevent Homelessness:	Jenn Von Egidy, Jasmin Volkel, Allison Sickels, Eric Doll, Kim Crawford	

Agenda	
1	Welcome, Roll Call, January Minutes <ul style="list-style-type: none"> • The consent agenda and all governance items are posted in the Pre-Meeting Packet.
2	Governance Items <ul style="list-style-type: none"> ○ Minutes from January 27, 2022 The January minutes approval passed by unanimous consent. ○ Chair Updates <ul style="list-style-type: none"> ○ Governance Board Meetings <ul style="list-style-type: none"> ○ Purpose: Provides updates, leadership, and voting ○ Agenda is standardized ○ Slide submission deadline: Tuesday 5pm prior to meeting ○ Membership Meetings <ul style="list-style-type: none"> ○ Purpose: Discussion based; community forum

- Conduct survey
- New agenda
- TALK – need feedback – working well/struggling
- Slide submission deadline: Friday 5pm prior to meeting

- 3 Committee & Workgroup Reports
- Coordinated Access Committee
 - Written Standards Recommendations
 - Step 1:
 - Whitney Patterson (HUD TA) to review current standards to ensure we are meeting or that they contain minimum requirements
 - Step 2:
 - Have focus groups (service providers) who work in that activity. Possible idea: Emergency Response and Housing Stabilization Services. Also hold focus groups with former clients' guests. This would potentially be a 2-month process
 - Step 3:
 - Write (or review standards)
 - Step 4:
 - Present standards to CoC
 - Step 5:
 - Vote to accept
 - Educate
 - Data Advisory Committee
 - Welcomed 2 new members: Tina Harvey, Alternative Learning Center and Community Engagement, and Frank Baldiga, The Salvation Army
 - HMIS migration is moving forward: Our HMIS vendor, WellSky, compiling an order form plus costs to create a "severance export" which is their first step in a standard data transfer
 - Discussed the recent unsheltered PIT count and need to reframe some survey questions to get better engagement and outcomes
 - Discussed status of federal reporting submissions; HMIS team meeting submission deadlines
 - Meetings moved from 2nd Wednesday to 1st Wednesday after vote
 - Emergency Housing Voucher Workgroup
 - The EHV workgroup has made an alteration to the fund requests currently available to applicants via the Raleigh Housing Authority
 - This alteration allows applications to use \$3500 towards any rental readiness category they need
 - If there are any extenuating circumstances, where applications cannot lease with this amount, then this amount would be extended to \$5000
 - Total EHV allotted: 138
 - # EHV available: 59
 - # EHV applicants applied: 79
 - # Early-stage application process [gathering documentation]: 40
 - # EHV issued: 39 [executed voucher and leasing packet sent out]
 - # EHV housed: 11

2 CoC Program Updates

Total Inquiries (Total incoming calls +emails)	Total answered/responded to (Total live calls answered + emails)	Average Handle Time	Avg Speed of Answer
2630	2095 79.6%	11min 17sec	2min 17sec

- Access Hub

Call Volume – Jan 2022

Referrals – Jan 2022

Jan 2022 Submitted	Referrals	No Outcome Recorded
Total	483	338 (77%)
Emergency Shelter	314	229
Street Outreach	43	35
Prevention	187	108
Transitional Housing	14	9

- Updates:
 - Staff participating in House Wake event on Sat (for those with pending applications with House Wake)
 - AH back onsite at OCC
 - 2 new staff members to start 3.1 and 3.15
 - Continuing to close out referrals older than 120 days—have closed out approximately 250 referrals (600 more to close) Has been almost a full month with the new referral process- next week we begin closing out prevention referrals older than 30 days (approximately 20 that were made first week of Feb)

○ HMIS
January Support Tickets:

HMIS Licenses Added	HMIS Licenses Deleted	Support Tickets
7	18	169

January HMIS Data:

Outstanding Referrals all Projects (0-29 days)
310

Ending Homelessness Academy

- 2022 Topics:
 - Diversity, Equity, and Inclusion at the system-level
 - Mental Health First Aid
 - Other suggestions: Self-care for frontline staff, what else?

3 Community Actions & Updates
 ○ White Flag
 White Flag Update & Data (Nov 13, 2021 – Feb 17, 2022)

2021-22 NC 507 Severe Weather "White Flag"

	Nov	Dec	Jan	Feb	YTD
White Flag					
SJMCC	766	922	2112	263	4063
Healing Transitions	15	20	560	268	863
Salvation Army	21	13	53	9	96
Urban Ministries	50	0	0	0	50
S Wilmington	0	0	0	0	0
Deduplicated total	268	385	490	65	744
Total Beds	852	1146	2725	540	5263
# days declared	12	9	28	8	57
Men	91	109	326	188	226
Women	43	44	91	31	87
Families	4	2	5	4	10
Data not Collected					326

[North Carolina's Olmstead Plan](#) Ann Oshel, Alliance Health discussed the importance of the Olmstead Plan, which lays out the integration mandate requiring the State of North Carolina to administer services, programs, and activities for people with disabilities in the most integrated setting appropriate to the person's needs.

4 Adjourn

CoC Board Materials: <https://wakecoc.org/governance-board/>

Next CoC Governance Board meeting:

Section II. Board Meeting Supporting Materials

CoC Governance Board Meeting Materials

The agenda, Premeeting packet, slides, and minutes are all posted online!

<https://wakecoc.org/governing-board/>

CoC Member Survey

CoC Members Survey has been released. Please complete by April 1, 2022. Survey [link](#).

CoC Competition Awards

U.S. Department of Housing and Urban Development (HUD) announced \$4,117,066 in FY 2021 Continuum of Care (CoC) Competition Awards to support 13 grants for homeless response services in Wake County CoC. ***This announcement means a 22% increase of \$754,661 in CoC Program funding from previous years.*** These 13 grants will provide funding to 6 Wake County Agencies to help individuals and families experiencing homelessness move into permanent housing with access to supportive services, with the overarching goal of long-term stability.

Wake County CoC adheres to HUD's priorities for ending homelessness. Specifically, HUD sought projects that:

- End homelessness for all persons experiencing homelessness;
- Use a Housing First approach;
- Reduce unsheltered homelessness and reduce the criminalization of homelessness;
- Improve system performance;
- Partner with housing and health agencies, including to leverage and coordinate American Rescue Plan resources;
- Advance racial equity and addressing racial disparities in homelessness; and
- Engage people with lived experience of homelessness in decision-making.

Thank you to all our CoC members that applied for projects, served on the Funding Review Committee, or served on the CoC Governance Board. Your time and thoughtful consideration made this increase in funding possible!

2021 Continuum of Care Program Grants

The 2021 awards include new projects to support domestic violence survivors, youth, prisoners re-entering society, and persons with high-risk healthcare needs. The full list of projects and funding are on the next page.

Organization Name	Project or Award Name	FY 2021 Amount	Project Type
CASA	McKinney	\$195,581	PSH, renewal
Raleigh Wake Partnership to End Homelessness	2021 NC507 Planning Grant	\$144,499	Planning
Raleigh Wake Partnership to End Homelessness	2021 NC507 SSO-CE- Expansion	\$100,000	SSO-CE
Passage Home, INC	Ruth House II- FY 2021	\$243,387	PSH, renewal
Wake County Housing Affordability & Community Revitalization	Wake Rental Assist Expansion	\$93,650	PSH, reentry
Raleigh Wake Partnership to End Homelessness	2021 NC507 SSO-CE	\$68,066	SSO-CE
Raleigh Wake Partnership to End Homelessness	2021 NC507 HMIS	\$76,682	HMIS
Haven House Inc.	RRH Homeless Youth 18-24 FY2021	\$97,711	RRH youth ages 18-24
Raleigh Wake Partnership to End Homelessness	2021 NC507 HMIS- Expansion	\$76,418	HMIS
InterAct	DV Bonus Rapid Rehousing Project FY2021	\$720,248	RRH- DV bonus
PLM Families Together	Families Together Housing First FY2021	\$136,100	RRH-renewal
Alliance Health	Wake Healthy at Home	\$161,632	PSH & healthcare
Wake County Housing Affordability & Community Revitalization	Wake Rental Assistance	\$2,003,092	PSH

\$4,117,066

Section III. General Updates

Data Advisory Committee

March 2, 2022

Date: 3/2/2022
Location: Teams meeting

Attendees

Jasmin Volkel, Eric Doll, Vanessa Kopp, Frank Baldiga, Kathy Johnson, Liz Lobaton, Thurston Alexander-Smith, Tina Harvey, Allison Sickels

Goal Setting for Committee

Feedback on committee from group

Meetings feel informative, productive, and well organized. Topics and decisions are discussed clearly. Solutions and decisions are made inclusively.

Improvement goals

Recommendation to have more discussion around the "why" in our community data. Example: When things are conflated or off and we know why, being sure as a committee we have a strong narrative behind us. Narrowing in on the disparities we find, leading us to become an even more data informed committee.

Committee Priorities

(HIGH) Annual Gaps Analysis Planning

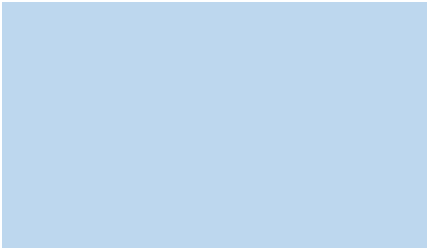
with consideration on what our gaps will be when covid related funds are unavailable.

Monitoring Data Quality

Addressing data quality standards beyond our own organizations by improving our HMIS practices.

Review data collection standards for the CoC by programs and by agency (including Access Hub). As a committee, identify where the major improvement points are.

Identify data migration training needs



As we prepare to transition, identify needs for HMIS training. To ensure data is entered correctly. Utilizing this committee to help with measuring readiness for agencies, determining if they are ready to enter into the new system. (based on performance of agency in training site of new software system.)

Migration Timeline

HMIS goal is to begin entering into BitFocus as close to July 1st as possible. Data export and order write up form have been requested from current vendor.

Next steps and preparation for our next meeting

Update on migration process
 As a committee, focus in on data quality as it relates to LSA and SPMs
 begin preparation for gaps analysis review, utilizing gaps analysis conducted last year as a starting point.
 LSA and SPMs to be sent out to committee prior to the meeting in their pre-meeting packet.

EHV Workgroup

March 8, 2022

EHV Workgroup Meeting Materials are available here: <https://wakecoc.org/emergency-housing-vouchers-workgroup/>

Date	3.08.22
Attendees	Jacqueline Jordan, Nikki McIntyre, Tracey Glover, Anna Duggins, Cecile Williams, Shaquetta Shambley, Eric Doll, Lakeisha George, Stephen Gruver, Samantha

	Weintraub, Elliott Brooks, Alex Herring, Kennard France, Kris Oak, Barkley Sample, Paige Felton, Priscilla Batts
Topic	Notes
Stats	
	Total EHV allotted - 138
	# EHV available - 53
	# EHV applicants identified - 92
	# Early stage application process [gathering documentation]- 42
	# EHV issued - 43 [executed voucher and leasing packet sent out]
	# of RFTA returned-
	# EHV housed - 11
	7 withdrawn from application process
	Information on the 85 applicants
Head of Household Gender	
32	Male
50	Female
1	Non-binary
2	Transgender
household type	
65	Singles
20	Families
Chronic Status	
40	Chronic
45	Non-Chronic
Primary race listed for head of household in HMIS	
56	Black or African American (Non-Hispanic/Latino)
1	Multiple Races
1	Black or African American (Hispanic/Latino)
22	White (Non-Hispanic/Latino)
2	White (Hispanic/Latino)

1	American Indian, Alaska Native, or indigenous (Hispanic/Latino)
1	American Indian, Alaska Native, or indigenous (Non-Hispanic/Latino)
1	Native Hawaiian or Pacific Islander (Hispanic/Latino)
Age of head of household	
11	Between (18-24)
45	age 25-54
29	55+
income/disability noted	
38	income listed in HMIS
45	disability noted in HMIS
1	Veteran
Process flow/identified barriers	
Reminder	Please submit the Raleigh Housing Authority Application and the Emergency Housing Voucher referral together. This is vital in avoiding voucher execution delays
Discussion	
Utilizing Green Chair Assistance	To secure furnishings for EHV applicants first complete the assistance request form and complete the check box for "furniture/household items" then send the assistance request form to Lakeisha George with the Green Chair at lakeisha@thegreenchair.org, the group shared that turnaround times have been typically within 72 hours! Thanks for all you do Green Chair team!
Port requests	all EHV applicants may immediately move under portability, process: complete the port request paperwork (will be sent out with notes), send to BNL coordinator and RHA team, once you receive confirmation that port documentation has been sent. make contact with the receiving PHA.
Turnaround time for general assistance	The group shared that their turn around time for receiving a response from assistance has been anywhere from 4 days to up to a week. To speed up the process, send all supporting documents (receipts, proof of payment) at once whenever possible.
EHVs long term	The funds appropriated for the EHV program are available for obligation by HUD until September 30, 2030. We will continue to discuss as a community how we can assist those going through the EHV application process. Ideas shared: Two case management areas: 1 for long term disability or health concerns. As a group we would like to ensure these households living on fixed income do not face another period of homelessness. Group 2 for case management, for those not receiving fixed income, providing case management to assist them with finding

	living wage work, financial management classes, providing tools to maintain housing independently.
Questions for RHA	can any of the \$3500 assistance be used to help pay rent portions for those with zero income or for utility allowances once an applicant moves in?

[Back to top](#)