

# Governance Board Meeting

August 25, 2022



Call to Order  
\*Recording\*

# NC 507 CoC Meeting Ground Rules

**This is a public discussion, not a debate.** The purpose is *not* to win an argument, but to hear many points of view and explore many options and solutions.

**Everyone is encouraged to participate.** You may be asked to share what you think, or we may ask for comments from those who haven't spoken. It is always OK to "pass" when you are asked to share a comment.

**No one or two individuals should dominate a discussion.** If you have already voiced your ideas, let others have an opportunity. When you speak, be brief and to the point.

**When you speak, state your name and where you live.** In a public meeting, it is helpful to know who is speaking as well as where they live in the community.

**One person speaks at a time.** Refrain from side conversations. Pay attention to the person speaking. If you think you will forget an idea that comes to mind, write it down.

**Listen to and respect other points of view.**

**Do your best to understand the pros and cons of every option,** not just those you prefer. Be as objective and fair-minded as you can be.

**Seek first to understand, not to be understood.** Ask questions to seek clarification when you don't understand the meaning of someone's comments.

**Respect facilitator / Stick to agenda:** Most of our meetings are time sensitive. We do recognize that at times a topic or issue may arise that requires further discussion. Allow for that topic to be added at the end of the agenda or allow staff to schedule a meeting to address the issue specifically.

# AGENDA

<b>Call to Order</b>	<ul style="list-style-type: none"><li>• Roll Call</li></ul>	Decorba White
<b>Minutes</b>	<ul style="list-style-type: none"><li>• Minutes (June 2022)</li><li>• Minutes (July 2022)</li></ul>	Decorba White
<b>Consent Agenda</b>	<ul style="list-style-type: none"><li>• Access Hub</li><li>• HMIS</li><li>• By-Name List</li><li>• Landlord Engagement Unit</li></ul>	NA
<b>Governance Items</b>	<ul style="list-style-type: none"><li>• NC DHHS ESG RFA</li><li>• HUD FY 2022 NOFO</li><li>• HUD FY 2022 SNOFO</li></ul>	Kim Crawford Kim Crawford Jasmin Volkel
<b>Committee &amp; Workgroup Updates</b>	<ul style="list-style-type: none"><li>• Funding Review Committee</li><li>• Coordinated Access System Committee</li><li>• Data Advisory Committee</li><li>• Nominations Committee</li><li>• EHV Workgroup</li><li>• Street Outreach Workgroup</li><li>• NAEH NC 507 System Design (reminder)</li></ul>	Rick Miller Haraway David Harris Vanessa Kopp Denis Elliott Tbd Tbd Kim Crawford

# Roll Call

quorum = 09

Allison Strickland	
Ann Oshel	Jackie Jordan (John Niffenegger alt)
Barkley Sample	Mary Mosley*
Chandra Hyacinth	Michelle Mozingo
Decorba White	Natalie Mabon
Denis Elliott	Nicole Wilson
Edward Barberio (David Harris alt)	Priscilla Batts*
Kathy Johnson	Sharon Bond
Katie Gonzalez* (Stephen Gruver alt)	Wendy Clark*
Kelsey Mosley	

**Motion to Approve -**

**Minutes / Recordings:**

**June 23, 2022**

**July 28, 2022**

*- posted on the Wake CoC website*



# **Motion to Approve -**

## **Consent Agenda for Aug 25, 2022**

Consent Agenda data included in the next 5 slides





# **Consent Agenda**



# Access Hub

## Call Volume

	Total Incoming Inquiries Call/Emails/WalkIns	Total Inquires Handled Calls/Emails/Walkins (Goal 80%)	Average Handle Time	Avg Speed of Answer
May	3109	2915	8 min 13sec	3min 35sec
June	4255	3691	9min 3sec	8min 13sec
July	4888	3744	11min 4sec	7min 12sec

### Notes Re: Call Volume/Walkin and Accessibility

AH staff still answering approx same number of handled calls

--Dec: 1349; Feb: 1331; Apr: 1600; June:1253; July: 1485

WalkIn Numbers at OCC- 23 (Stopped seeing walkins mid-July)

Spanish Speaking HH- 24 (Only 1 AH specialist able to translate)

Online Form Submission: 69

# Access Hub

## Referrals: May/June/July

	May	June	July
Total	568	536	670
Emergency Shelter	354	312	324
Street Outreach	58	37	53
Prevention	195	203	270
Transitional Housing	20	22	23

Notes: Re Referrals

Currently entering referral data from Smartsheet to Clarity

Will resume 30/60 day referral close outs

# Access Hub

Prevention Projects	Approx wait time per coordinator
Wake Prevent	4-5 weeks
PH SSVF	2-3 weeks
NC 507 only has two programs currently accepting prevention referrals	

# HMIS

## July Support Tickets

HMIS Licenses Added	HMIS Licenses Deleted	Support Tickets Resolved	HMIS Pages Built
7	2	240	2

## HMIS Update

- A request has been made to BitFocus for agencies to receive an embedded looker license. This will allow for agencies to build custom reports and access to the Clarity dashboard.
- Congratulations to Mia Philips on becoming the new HMIS System Admin and Tracie Webb Dixon on becoming the new BNL Coordinator
- WellSky has provided missing severance files, custom migration in Clarity can continue
- The HMIS team will continue to offer agency specific Clarity training either in-person or virtual. If interested, please contact [HMIS@partnershipwake.org](mailto:HMIS@partnershipwake.org) to schedule your training.

# By Name list

Tracie Dixon has accepted the position as the BNL Coordinator.

New Case Conferencing, EHV Workgroup, and Mayor's Challenge meeting links have been sent out.

Email: [BNL@partnershipwake.org](mailto:BNL@partnershipwake.org) if you didn't get the links, want the links, etc

<b>Matches in July</b>	<b>30</b>
Matched Singles	14
Matched Families	3
Matched Vets	4
Total remaining on BNL	630

# **Landlord Engagement Unit**



# **Governance Items**

# Governing Board Chair / Vice Chair

- Governing Board has 2 open seats: 1 Lived Expertise / 1 System Provider
- Funding Season – be aware voting is critical in September, attendance / quorum for September 22 is critical. **The will be a critical Governing Board "email" vote for the NC 507 NOFO, following the FRC Review and Ranking, September 14.**
- Deadlines and timelines



# NC DHHS ESG RFA

**Reminder:** NC 507 Fair Share Allocation = \$400,923

**Applicants:**

- RWP
- Family Promise
- Families Together
- Urban Ministries
- Healing Transitions
- Triangle Family Services

**KEY DATES:**

Project Applications and scorecards due:  
Aug 31

New Project Scorecard Review: Sept 14

Presentation to Governing Board: Sept 22

NC 507 Project submissions to NC DHHS:  
Sept 24

NC 507 Regional submission to NC DHHS:  
Sept 29

**NC DHHS ESG Deadline: Oct 3**

# HUD Notification of Funding Opportunity (NOFO)

**Reminder:** NC 507 Project Applications (and completed scorecards for renewals) due Aug 31st, EOD.

## **Applicants:**

- Alliance Health
- CASA
- Families Together
- Family Promise
- Haven House
- InterAct
- Passage Home
- Raleigh Wake Partnership
- Triangle Family Services
- Wake County Government

## **KEY DATES:**

Project Applications and scorecards due: Aug 31

Project Review: Sept 1-Sept 8

Funding Review Committee Review: Sept 12-13

**NC 507 Governing Board Review and Approval: Sept 14 – note this is outside normal meeting**

NC 507 submission to HUD: Sept 28

**HUD NOFO Deadline: Sept 30**

# Special Notice of Funding Opportunity (SNOFO)

**Reminder:** NC 507 SNOFO LOIs due Aug 29, 12 noon.

## Applicants interested in applying:

Interested in submitting an LOI for the SNOFO? Want to be sure we are focusing on the needs of our Community? Want to avoid duplication of services? This is your opportunity to participate in this conversation. The conversation *could* be helpful to you and others as you think about this funding opportunity.

**Meeting, Friday Aug 26, 3:00pm**  
<https://meet.goto.com/wake507coc>

Aug 22 <sup>nd</sup>	Final CoC Planning Meeting: Reviewing Draft CoC Plan
August 29th	Intent to Apply due at noon
Sept 15th	CoC Public Comment on CoC Plan due
Sept 19 <sup>th</sup>	Project applications due EOD
Sept 26 <sup>th</sup> - 30 <sup>th</sup>	Applicant Presentations
Oct 3 <sup>rd</sup>	Final scores & interview questions submitted
Oct 4 <sup>th</sup>	Funding Review Committee (FRC) ranking meeting
Oct 5 <sup>th</sup>	Board votes
Oct 5 <sup>th</sup>	Ranked list posted on website; emailed to Membership
Oct 17 <sup>th</sup>	Collaborative application posted to website and email distribution
Oct 19 <sup>th</sup>	NC-507 submission
Oct 20 <sup>th</sup>	HUD's deadline

A green graphic element consisting of a rectangular box on the left and a horizontal bar extending to the right. The box and bar are connected by a vertical strip that is folded over itself, creating a ribbon-like effect. The text is centered within the box.

# Committee & Workgroup Reports



**Funding  
Review  
Committee**

# Funding Review Committee

- The funding review committee has been meeting weekly for the past month.
- Rating tools and scoring rubrics for both the SNOFO and NOFO has been completed. Scorecards are posted on the respective WakeCoC websites.

Timelines for the scoring, ranking, and review have been presented in the ESG, NOFO, and SNOFO updates.



**Coordinated  
Access  
Committee**

# **Coordinated Access System Committee**

**Committee did not meet – no new updates**





**Data  
Advisory  
Committee**

# Data Advisory Committee

## Committee focusing:

- On optimizing Clarity System
- Working with CAS committee to collaborate with Data Advisory Committee



**Nominations  
Committee**

# Nominations Committee

Lived Experience / Expertise Committee now has 7 members. Still looking for more

EOC has 4, 1 application pending review

FRC, 2 application pending review

Governing Board, need 2 new members of which includes one Lived Expertise



**Emergency  
Housing  
Vouchers  
Workgroup**

# EHV Workgroup

Tracie Dixon has taken over the BNL position and will coordinate EHV meetings with the EHC Workgroup Committee Chair.

Workgroup is continuing to discuss the barriers and difficulties that clients are facing.

**Workgroup working to identify a workgroup committee chair.**

Total EHV allotted - 138

# EHV available - 22

# EHV applicants in process -125

# EHV housed -30



**Street  
Outreach  
Workgroup**

# Street Outreach Workgroup

- Street Outreach Workgroup made connections with RDU police and arrangements have been made for outreach teams to conduct “sweeps” of the terminals to connect with unsheltered individuals.
  - Street Outreach Workgroup was contacted by a contractor that has noticed unsheltered individuals using abandoned buildings as shelter.
    - Workgroup was able to organize teams to go to this location and interact with the people.
  - We reviewed the Outreach feature in Clarity, and it is being used by several of the outreach teams.
  - **Workgroup is working to identify a workgroup committee chair.**
- ❖ There are currently about 145 unsheltered individuals enrolled in Street Outreach.

Next meeting is September 20



# Ending Homelessness Academy

## Adult Mental Health First Aid

Will be offered again in late 2022 or early 2023.  
(Not all the slots were filled during the first round)

- **In-person:** TowneBank, 3535 Glenwood Avenue, Raleigh
- **Each class is limited to 30 participants**

<https://partnershipwake.org/ending-homelessness-academy/>



# NC 507 CoC System Design

## A two-day System Design Clinic for:

- CoC Leadership including Homeless Program Provider Leaders, Mainstream Provider Leaders (Housing Authority, TANF, DHS etc.), Government Leaders (elected officials), and CoC Governance
- Clinic scheduled for **October 5 and 6. Will be held at Oak City Cares, 8:30a-5:00p**

## Additional:

- Three remote technical assistance planning activities to be determined mutually by the Alliance and CoC Leadership (Two-hour sessions within one year of clinic completion)
- Up to an additional 10 hours of remote technical assistance as requested

## "Activity" System Design – Best Practices Clinics:

- Effective Problem Solving and Diversion (tbd – November 2022)
- Emergency Shelter Best Practice Clinic (tbd – December 2022)
- Rapid Rehousing Best Practice Clinic (tbd – January 2023)

# NC 507 CoC System Design

Provider Survey Link is sent to all front-line staff as well as ***program managers in provider agencies*** (case workers, outreach workers, CE specialists, prevention staff, including community partners like food kitchens and clothing banks. Multiple people from the same organization can complete the survey.

<https://www.surveymonkey.com/r/RaleighWakeCoHomelessServicesProviderSurvey>

Community Leader Survey is sent to those in leadership roles in your community including ***elected officials, governmental employees*** and ***CEO's/Presidents/Executive Directors*** of provider organizations. The decision makers in our community

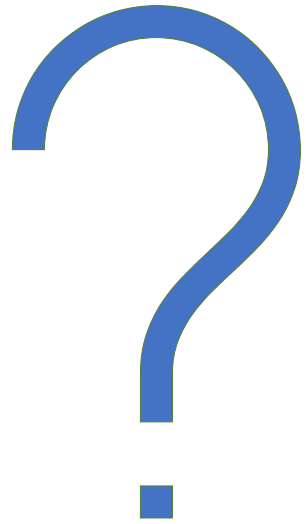
<https://www.surveymonkey.com/r/RaleighWakeCoCommunityLeaderSurvey>

The Lived Expertise Survey is provided to ***persons currently or recently homeless*** that receive/d services (or on the streets) across our community.

<https://www.surveymonkey.com/r/LivedExpertiseSurveyonHomelessnessinRaleighWakeCo>

# **Raleigh Wake Partnership Updates**

**Watch for a new Governing Board Invite with a new meeting link.**



Questions

# Adjourn



**Next Meeting:  
September 22, 2022  
11:00-12:15 P.M.**

**Decorba White, Chair**  
**[dwhite@healing-transitions.org](mailto:dwhite@healing-transitions.org)**

**Denis Elliott, Vice-Chair**  
**[dse1957@yahoo.com](mailto:dse1957@yahoo.com)**

**NC 507 CoC**  
**[CoC@partnershipwake.org](mailto:CoC@partnershipwake.org)**